

## IWCF Virtual Training Joining Instructions

### **Required prior to commencement:**

Candidates must complete the online [Candidate Form](#) as soon as possible, and no later than one week before the course start date.

### **IT Requirements**

You will need:

- A laptop, desktop or tablet with:
  - Speakers
  - Microphone
  - Webcam
- A smartphone or tablet as secondary device.
- A reliable internet connection (broadband, wired or wireless) with 2Mbps upload/download speeds.
- Access to a printer is recommended.

#### If using Windows:

- Best performance with Windows 10, Chrome or IE11.
- Dual Core 2Ghz or higher processor with 4GB RAM.

#### If using Mac:

- Best performance with MacOS X and macOS 10.9 (or later), Chrome or Firefox,
- 64-bit processor with 4GB RAM.

To test ZOOM and ensure it works on your device, click [here](#).

This will check if you can connect, hear audio, and use your microphone. You may need to download the Zoom program onto your computer.

If using a company computer, check for potential issues with security settings, firewalls, or access restrictions before the course starts.

### **Pre-Course Essentials**

- Delegates must have a non-programmable calculator, scrap paper, pen, pencil, eraser and a ruler.
- If you have any learning needs, please inform MDS before the course begins.

## CAT (Continuous Adaptive Training)

Course material will be available through our **Continuous Adaptive Training (CAT)** system. If you are not yet registered, you will receive an automatic email with instructions to set your password. If you have previously used the system, your existing login details will remain valid.

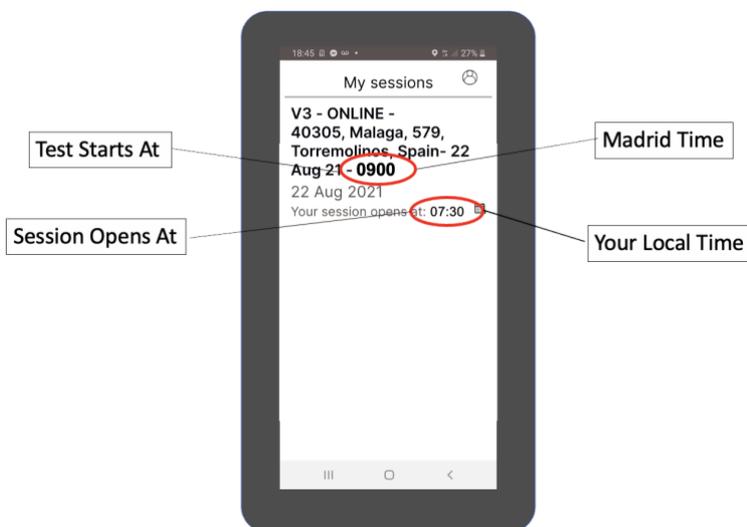
Should you wish to have access to our pre-course training material, you can view subscription options by clicking [HERE](#).

## How to Connect to the Virtual Training

- Before the course begins, you will receive an email invitation for all sessions.
- Each day, log into CAT, open your calendar, and click on **JOIN** to enter the session.
- You cannot start the virtual training until the instructor has joined.
- Click [here](#) to view a video tutorial on joining a Zoom meeting using a Meeting ID.

## VICTVS V3 App Registration

When registering for the **VICTVS V3 App**, use your **CR number** as your **USERNAME / CANDIDATE ID** (e.g., Username: **123456**). Previous registrations are still valid. Please login and make sure you can access. The day prior to your assessments please make sure that the session appears on the app as per the below image:



## Cancellation Policy

For our Terms & Conditions, including our Cancellation Policy, click [HERE](#).